



Thank-you for deciding to host an MBRA event!!

**As a host you are required to:**

1. Send the sanction application to the MBRA office **at least one week in advance of your jackpot.**
2. Collect a \$10 sanction fee and a \$1 prize fund per every horse entered in every category. Charge a minimum \$10.00 entry fee for Open, Youth and Select divisions.
3. You must payout **70%** of the entry fees collected.
4. If you need to cancel your event, the MBRA office must be notified within 7 days or you will be charged the \$10.00 sanction fee.
5. Please be aware of the MBRA Rules posted on the website.
6. You must request competitors to present their membership card when entering to ensure all participants are active members.
7. Hosts **cannot** accept payment of memberships at their jackpots.

**SUBMITTING RESULTS - Results must be submitted to the office with seven days of the jackpot.**

8. A list of every horse & rider entered in each category and mandatory fees is required for the jackpot to be considered complete.
9. Results will be accepted by e-mail or Canada Post. Fees can be paid by e-transfer to [mbrasecretary@hotmail.com](mailto:mbrasecretary@hotmail.com) or cheque.

**Event Details:** Please print clearly:

*Please try to ensure all information is as accurate as possible to avoid multiple changes to the website.*

**Name of Jackpot / Series:** \_\_\_\_\_

**Date(s):** \_\_\_\_\_ **Time(s):** \_\_\_\_\_

**Double Header :**  Yes  No    **Dress Code:**  Yes  No    **Toonie Runs:**  Yes  No

Please select the divisions you are offering:  **Open**  **Select**  **Youth**  **Peewee**

**Added Money :** Open-\$-\_\_\_\_\_ Youth-\$\_\_\_\_\_ Select-\$\_\_\_\_\_ Peewee-\$\_\_\_\_\_

**Entry Fees :** Open-\$-\_\_\_\_\_ Youth-\$\_\_\_\_\_ Select-\$\_\_\_\_\_ Peewee-\$\_\_\_\_\_

Payout day of the jackpot     Payout will be mailed out:

**Location / Directions:** \_\_\_\_\_

**Name of Contact(s):** \_\_\_\_\_

**Phone Number(s):** \_\_\_\_\_

In order to have my jackpot / series. I agree to send in all necessary monies (sanction fee & prize fund) and documentation (horse & rider combinations) within seven days of the jackpot.

**Signature:** \_\_\_\_\_

*If you are requesting a deviation of payout please submit your application with the sanction form.*

***Please send your sanction form in prior to advertising it on social media so we can approve the sanction and have it posted on the website!***